

**Certification of Authorization for  
Acquisition of Radiation Producing Equipment**

**Note:** This form MUST accompany requisitions for radiation producing equipment. It is to be sent directly to the Office of Radiological Safety (ORS) for approval. Upon receipt of the unit, the ORS must be notified.

1. This is a requisition to purchase the following radiation producing device:

Manufacturer: \_\_\_\_\_

Model: \_\_\_\_\_

Serial Number: \_\_\_\_\_

Supplier (if other than manufacturer): \_\_\_\_\_

2. This is a requisition to transfer the following radiation producing device from another Authorized User:

ORS ID Number: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model: \_\_\_\_\_

Serial Number: \_\_\_\_\_

**Note:** New or transferred equipment must be approved by the Radiation Safety Committee and surveyed by ORS before use.

**Equipment Location:** \_\_\_\_\_

**Authorized User (Please Print):** \_\_\_\_\_

**AU Number:** \_\_\_\_\_

**Signature (must be original):** \_\_\_\_\_

Authorized User

**Date:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_

Radiation Safety Officer

**Date:** \_\_\_\_\_

**ORS ID Number Assigned:** \_\_\_\_\_